Sea Japan 2024 / Offshore & Port Tech 2024

Exhibitor Presentation

This presentation plan is available only for exhibitors at this exhibition (Sea Japan 2024 / Offshore & Port Tech 2024). The presentation plan allows exhibitors to promote their products, services, and technologies to visitors outside of their own stands. Two types of presentations are available: (1) "Online Pre-Exhibition Presentation," which is delivered online prior to the show, and (2) "Onsite Presentation," which is given onsite during the show, to appeal to a wide range of visitors.
We hope you will take advantage of this service to promote your company in conjunction with your exhibition.

Presentation requirements

Presentations by exhibitors or co-exhibitors at this exhibition should, in principle, be related to the products, services, technologies, or corporate image of the presenting company.

How to apply

Please submit the "Contract Form for Exhibitor Presentation" to the Secretariat at the same time as or after submitting your "Booking Form" for participation in the exhibition.

Application deadline

Thursday, November 30, 2024
*In the event of a large number of applications, the application process may be terminated even before the deadline.

1) Online Pre-Exhibition Presentation

Webinar platform: Zoom
Maximum number of participants: 500
Date & Time: Mid-March 2024 (tentative) *Date and time of the presentation will be adjusted with the Secretariat later.
Duration: 30 mins per session / 45 mins per session
Participation fee: 30-mins slot = JPY 200,000(tax excluded), 45-mins slot = JPY 250,000(tax excluded)
Promotion: The date, time, theme, and company name of the presentation will be posted on the exhibition invitation, the official website, and in newsletters. In addition, other detailed promotion will be conducted by the Secretariat.Audience registration method: Pre-registration is required for each session.
   *After the seminar, the Secretariat will conduct a questionnaire survey of the audience and provide the applicant company with the data of those who responded to the survey and request for information materials or business meetings.
Operation method: The Secretariat will distribute the recorded data received by the applicant company.
   The Secretariat can also provide support for webinar recording.
   *Optional Webinar recording support: JPY 50,000(tax excluded)   *The archive will not be distributed.

2) Onsite Presentation

Venue: Presentation room in the exhibition hall
Capacity: Theater, 50 seats (tentative)   * Details of the venue will be announced.
Dates: April 10 (Wed.) - 12 (Fri.), 2024, 10:00 - 17:00
Duration: 30 mins per session (including Q&A time)   *5 mins set-up, 5 mins clear-up time excluded
Participation fee: JPY 60,000 per session (tax excluded)
      *In principle, only one session can be applied for per exhibitor, but multiple sessions may be available depending on the number of applications received. If you wish to attend more than one session, please check the appropriate box on the "Contract Form".
Provided Equipment
   <Reception> Table ×1, Chair ×1, Business Card Holder ×1
   <Audio Visual> Screen ×1, PC projector ×1, Microphone ×1, Laser pointer ×1
   *Equipment other than the above such as PC, interpreters, etc. must be arranged by the presenting company at their own expense.
Promotion: The date, time, theme, and company name of the presentation will be posted on the exhibition invitation, the official website, and in newsletters.
Audience registration: Onsite registration only, on a first-come, first-served basis for each session, with a total changeover system.
Management: The presenting company is responsible for receptionist, moderating, facilitating, and preparation and document distribution.
Session Timetable:

Sea Japan "Onsite Presentation"

Room A	4/10	4/11	4/12
10:20-10:50	A-1	A-9	A-17
11:10-11:40	A-2	A-10	A-18
12:00-12:30	A-3	A-11	A-19
12:50-13:20	A-4	A-12	A-20
13:40-14:10	A-5	A-13	A-21
14:30-15:00	A-6	A-14	A-22
15:20-15:50	A-7	A-15	A-23
16:10-16:40	A-8	A-16	A-24

Sea Japan "Onsite Presentation"

Room B	4/10	4/11	4/12
10:30-11:00	B-1	B-9	B-17
11:20-11:50	B-2	B-10	B-18
12:10-12:40	B-3	B-11	B-19
13:00-13:30	B-4	B-12	B-20
13:50-14:20	B-5	B-13	B-21
14:40-15:10	B-6	B-14	B-22
15:30-16:00	B-7	B-15	B-23
16:20-16:50	B-8	B-16	B-24

Offshore & Port Tech "Onsite Presentation"

Room C	4/10	4/11	4/12
10:20-10:50	C-1	C-9	C-17
11:10-11:40	C-2	C-10	C-18
12:00-12:30	C-3	C-11	C-19
12:50-13:20	C-4	C-12	C-20
13:40-14:10	C-5	C-13	C-21
14:30-15:00	C-6	C-14	C-22
15:20-15:50	C-7	C-15	C-23
16:10-16:40	C-8	C-16	C-24

Contract Form for Exhibitor Presentation

SEA JAPAN **Offshore & PortTech** **Sea Japan 2024**
INTERNATIONAL MARITIME EXHIBITION AND CONFERENCE
[Co-located event]
Offshore & Port Tech 2024

10-12 April 2022
Tokyo Big Sight
Exhibition Center
Application date (dd/mm/yy): _____

1. Exhibitor Information

Company Name	*Initials will be capitalized on all show materials in principle. If the signage is specified, please inform the Secretariat Office.		
Person to be Contacted	**Department**		**Position**
	Name		**Email**
	TEL		**FAX**

2. Participation Details   *Below prices do not include consumption tax (10%)

☐ 1) Apply for 1 session of "Online Pre-Exhibition Presentation"
  ☐30-minute slot = JPY 200,000   ☐45-minute slot = JPY 250,000
  ☐Request to register for multiple sessions   *[   ]sessions
  ☐Request for optional webinar recording support = JPY 50,000

☐ 2) Apply for 1 session of "Onsite Presentation" (30-minute slot = JPY 60,000)
  Please select and describe the desired session code from the timetable.
  1st choice[   ]   2nd choice[   ]   3rd choice[   ]
    *Please note that we may not be able to provide the requested date and time depending on the availability of applications.
  ☐Request to register for multiple sessions *[   ]sessions

3. Presentation Details

Company Name (Presenter)	*Initials will be capitalized on all show materials in principle. If the signage is specified, please inform the Secretariat Office.
Presentation Title *About 15 Words	

*The Presentation Details will be posted on the website and in the visitor information.
 If your title has not been decided yet, provide a tentative title and inform us of any revisions at a later date. (Deadline: December 11, 2023)
*In addition to the above, please send the following data by e-mail. (Deadline: December 11, 2023)
  "Logo data":Logo data of the presenting company will be posted on the website.
      Please send JPEG image data (within 300KB, 700 pixels Width / 500 pixels Heigh).
  "Text data":Summary of the "Online Pre-Exhibition Presentation" will be also posted for PR purposes.
      Please send us text data of approximately 70 words in English.   *For "Online Pre-Exhibition Presentation" only

【Rules and Regulations】
〇For Online Pre-Exhibition Presentation and Onsite Presentation
  1. Invoice will be issued after the contract form is received. Exhibitors are responsible for the payment to make by the date designated on the invoice and all bank charges and other sundry charges related to the payment.
  2. All contract provisions and cancellation policies will be in accordance with the Booking Form and Terms and Conditions for this exhibition.
  3. Personal information of seminar registrants will be managed and treated based on privacy policy of Informa Markets Japan Co., Ltd. (https://informamarketsjapan.com/privacy.php). Information about related events and services may be sent to the registrants.
  4. The number of advance registrants and attendees of the day are not guaranteed. Attendee selection is not acceptable.
  5. Please be noted that the seminar title submitted after the deadline may not be published on printed event materials.
  6. All content such as images, music, fonts, materials introduced in the presentation must be the original work of the speaker and/or exhibitor, or have the proper consent/approval/license for your use. Please note that should any problem arise with a third party regarding right of use the organiser does not take any responsibility.
〇For Online Presentation only
  1. Seminars are broadcasted on the zoom account of Informa Markets Japan Co., Ltd.
  2. Please be noted that Informa Markets Japan Co., Ltd. is not responsible for any failures that occur in internet connections of Sponsors and attendees and zoom system errors.
  3. Recording, filming of the screen and sound and saving those into the archives by attendees are prohibited. Informa Markets Japan Co., Ltd. notifies the prohibited actions in the seminar introductions. However, please be noted that those actions are not monitored and controlled.
  4. The registration data is based on information submitted by the registrants. Please be noted that the delivery data may have errors and/or defects.

Secretariat Office Entry Column

Signature:	Date of acceptance (dd/mm/yy):

PLEASE COMPLETE, SIGN AND RETURN THE FORM TO

Sea Japan Secretariat Office / Informa Markets Japan Co., Ltd. Email: promotion@seajapan.ne.jp
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